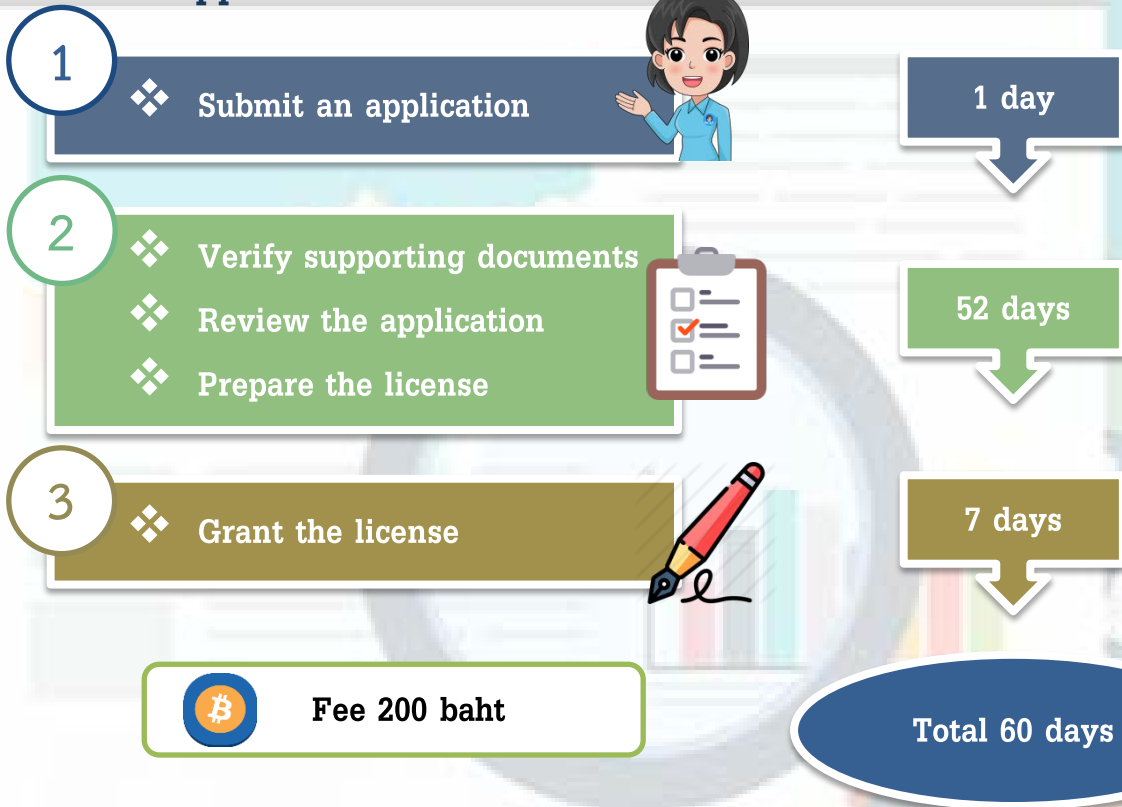


# Tax Auditor (TA) Registration and Licensing

## Application Process



## Service Channels



- [www.rd.go.th](http://www.rd.go.th) > Certified Public Accountants and Tax Auditors (24 hours a day)
- Tax Auditing Standards Division, The Revenue Department  
contact at the office or by postal mail  
Office hours : Monday - Friday (closed on public holidays)  
from 08.30 - 16.30 hrs. (closed from noon to 1 pm.)

**\*\*Within one month since the announcement date of the licensed candidates\*\***

## Complaints/Suggestions



- Tax Auditing Standards Division, The Revenue Department  
90 Soi Phaholyothin 7, Phaholyothin Road, Phayathai, Phayathai, Bangkok 10400



## Submitting an application form

- ❖ Submit an application form for tax agent (Bor Por.02)
- ❖ Pay service fee
- ❖ List of documents
  - ❖ A copy of the academic degree as specified in the application
  - ❖ A copy of academic transcript
  - ❖ A copy of academic records of the vocation school or diploma level in case the applicant has completed a continuous two-year undergraduate program
  - ❖ A copy of the qualification certificate from the Office of the Higher Education Commission and the Office of the Civil Service Commission in case of graduating from abroad
  - ❖ A copy of certificate of personal name change (if applicable)
  - ❖ A copy of marriage certificate (if applicable)
  - ❖ A copy of divorce certificate (if applicable)
  - ❖ 2-inch photo taken in full - face view directly facing the camera without a hat or sunglasses and in proper clothing (no later than 6 months)
  - ❖ A reference letter for the applicant
  - ❖ A copy of the ID card of the referee in case the referee is a civil servant
  - ❖ A copy of the TA license in case the referee is a certified public accountant or a tax auditor

