

Applying for Additional Premise(s) of the VAT Refund for Tourists Shops

Application Process

1

❖ Submit an application



1 hour

2

❖ Verify supporting documents
❖ Review the application



23 days

3

❖ Sign the agreement



7 days

No Service Fee

Total
30 days 1 hour

Service Channels



- Large Business Tax Administration Division, The Revenue Department
(For those under the supervision of the Large Business Tax Administration Division)
Office hours : Monday - Friday (closed on public holidays) from 08.30 - 16.30 hrs.
- Area Revenue Office where the headquarters is located
Office hours : Monday - Friday (closed on public holidays) from 08.30 - 16.30 hrs.
- www.rd.go.th (24 hours a day)

Complaints/Suggestions



- VAT Refund for Tourists Office, The Revenue Department
90 Soi Phaholyothin 7, Phaholyothin Road, Phayathai, Phayathai, Bangkok 10400
Tel. 0 2272 9384 - 5, 0 2272 8195 Fax. 0 2617 3559
- www.rd.go.th



Applying for Additional Premise(s) of the VAT Refund for Tourists Shops

Submitting an application form

- ❖ Submit an application for VAT Refund for Tourists Shops (new shops, additional branches, closure of shops) (Kor.Tor.1)
- ❖ Form for additional branch(es) (Kor.Tor.1.1) (if applicable)
- ❖ Power of attorney form (with stamp duty) presented with the authorized person's ID card and a copy of the ID card of the grantor of authorization (if application)

