



Form for
Value Added Tax Registrant
Under the Revenue Code

P.P.01

To Director ofArea Revenue Office
 Director ofArea Revenue Branch Office
 Director of Large Business Tax Administration division

1. Name of Business Person.....

1.1 Individual/Ordinary Partnership or a Non-Juristic Body of Person:

Office address: Building.....Room No.....Floor No.....Village.....No.....
 Moo.....Soi/Lane.....Road.....Sub-District.....
 District.....Province.....Post Code Tel.....
 Date of Birth.....Nationality.....

(If you are an ordinary partnership or a non-juristic body of person, please attach name list and identification number of individual who is partner or body of person)

1.2 Juristic Person: (Please also fill out this section)

English name (if any).....

 Register date.....
 Register at.....

For save data from TCL system

2. Name, Place of Business Address and Place of Business Type

2.1 Name and Head Office Address: Name of Place of Business

Office address: Building.....Room No.....Floor No.....Village.....No.....
 Moo.....Soi/Lane.....Road.....Sub-District.....
 District.....Province.....Post Code Tel.....

2.2 Name and Branch Address (Please fill out page 2) Total.....Branch(es)

2.3 Type of place of business House Commercial Building Office Building Factory Building Condominium Etc....

3. Register before the date of business commencement under Clause 1 of Notification of the Director-General of Revenue Department on value added tax (No.57)

Register when the revenue registration base has been reached: Date (DD/MM/YY).....

Register by notifying the Director-General for VAT registration (If the business is exempt): Date (DD/MM/YY).....

On the day you file this form: (1) Registered capital (Bath)

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 (2) Monthly revenue (Bath)

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4. Course of Business Type sort by goods and/or service(s) type of main course of business (order by most to least revenue)

Code of Business Type	Order	Code of Business Type	Goods and/or Service(s) (Please specify)
1=production	1	<input type="checkbox"/>
2=export	2	<input type="checkbox"/>
3=wholesale	3	<input type="checkbox"/>
4=retail	4	<input type="checkbox"/>
5=service	5	<input type="checkbox"/>
	6	<input type="checkbox"/>

For Officer Only (ISIC-RD)

5. Attached Document according to document attached in page 2
 Total.....copy/copies

I hereby certify that the particulars given above are correct and true and agree to be bound by the such particulars

Signature.....Vat Registrant
 (.....)
 Date

For Officer

Signature.....Officer
 Date.....

Order: Approve to issue VAT Certificate for
 Head office Branch.....
 Approve to be VAT Registrant
 Since Date (DD/MM/YY).....
 Signature.....Authorized person
 Position.....
 Date.....

Name, Branch Address and Type of Place of Business (Please use an additional paper if there is not enough space)

Branch no.00001 Name.....**Office address:** Building.....
 Room No.....Floor No.....Village.....No.....Moo.....Soi/Lane.....
 Road.....Sub-District.....District.....
 Province.....Post Code Tel.....

Branch no.00002 Name.....**Office address:** Building.....
 Room No.....Floor No.....Village.....No.....Moo.....Soi/Lane.....
 Road.....Sub-District.....District.....
 Province.....Post Code Tel.....

Branch no.00003 Name.....**Office address:** Building.....
 Room No.....Floor No.....Village.....No.....Moo.....Soi/Lane.....
 Road.....Sub-District.....District.....
 Province.....Post Code Tel.....

Branch no.00004 Name.....**Office address:** Building.....
 Room No.....Floor No.....Village.....No.....Moo.....Soi/Lane.....
 Road.....Sub-District.....District.....
 Province.....Post Code Tel.....

Branch no.00005 Name.....**Office address:** Building.....
 Room No.....Floor No.....Village.....No.....Moo.....Soi/Lane.....
 Road.....Sub-District.....District.....
 Province.....Post Code Tel.....

Type of place of business House Commercial Building Office Building Factory Building Condominium Etc.....

Supporting Documentation along with the Value Added Tax Registrant Form

1. Photocopy of rental of immovable property contract (If rent) or photocopy of letter of approval for place of business usage (If the landlord allows to use the property without compensation) or certificate of condominium juristic person which specifies that the property is in the place of business of condominium (If residence or place of business located in condominium area as prescribed by the law of condominium)

	Total.....copy/copies
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2. Photocopy of passport or passport substitute or photocopy of alien certificate with the original copy (If foreigner)

	Total.....copy/copies
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3. Photocopy of work permit (If foreigner)

	Total.....copy/copies
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4. Photocopy of establishment letter of a non-juristic body of persons (If non-juristic body of persons)

	Total.....copy/copies
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5. Photocopy of appointment of agent approved by embassy or consulate or person who are approved by the Director-General of Revenue Department

	Total.....copy/copies
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6. Photocopy of joint venture document (If any)
7. Map of place of business in brief and place of business photo

	Total.....copy/copies
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8. In case of authority assignment: Letter of power of attorney with photocopy of identification card of grantor and attorney (If foreigner, use document no.2)

	Total.....copy/copies
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Note: 1. A business person carrying on the business which is exempt from value added tax can register for value added tax by filling Por.Por.01.1 and then file Por.Por.01 within 30 days after filling Por.Por.01.1 or file both at the same time

2. A business person who is obligated to register for value added tax but fails to register within the period as prescribed by law may be liable for civil and/or criminal penalties.

3. File **Por.Por.01** 3 copies at the same time

- (1) In Bangkok: File at Area Revenue Office or Area Revenue Branch Office where the place of business is located
- (2) Outside Bangkok: File at Area Revenue Office where the place of business is located
- (3) A business person who is in the charge of Large Business Tax Administration division: File at Large Business Tax Administration or Area Revenue Office or Area Revenue Branch Office where the place of business is located

4. If a business person has several places of business, a tax return filing and tax payment shall be made separately by each place of business. If a business person would like to request for a joint-filing and payment, file Por.Por.02 for an approval and upon receiving approval, it shall be filed jointly.