

Request for Preparing a Withholding Tax Certificate in the Different Form from the Attachment of the Notification of the Director-General of the Revenue Department on Income Tax (No.62)



Procedures and Operating Duration

01

Submit
the Request



02

Information
Verification



03

Approval
Process



List of Documents



- ID card
- Request letter
- Form of the current Withholding Tax Certificate
- Example of the requested Withholding Tax Certificate (New)
- Contract regarding the establishment of persons or ordinary partnership
- Power of attorney (affixed with stamp duty) with a photocopy of grantor's identification card



76 working days

Complaint/Suggestion Channels

- The Revenue Department
90 Soi Phaholyothin 7, Phaholyothin Road,
Phayathai, Phayathai, Bangkok 10400
☎ 0 2272 8288
- www.rd.go.th

Service Channels

- Large Business Tax Administration Division/
Regional Revenue Office
- Service Hours : Monday - Friday (Closed on public holidays)
08.30-16.30 Hrs. (with lunch break)



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THE REVENUE DEPARTMENT

RD Intelligence Center **1161**

