

Specific Business Tax Registration for Business with a Premise in Bangkok



Procedures and Operating Duration

01

Submit the Request



02

Consideration Process



03

Approval Process



List of Documents



27 working days



- Specific Business Tax Registration Form (P.T.01)
- Property lease agreement including name and address or consent letter for using the property
- Passport or Alien Identification Card
- Business license (In case of Alien)
- Certificate of establishment of ordinary partnership, fund, non - juristic foundation, or non - juristic private organizations
- Letter of authorization certified by the embassy or the consulate.
- Joint venture documents (If any)
- Map of the place of business with photo(s)
- Power of Attorney (stamp duty affixed) presented together with authorized person's Identification Card and a copy of grantor's Identification Card

Complaint/Suggestion Channels

- The Revenue Department
90 Soi Phaholyothin 7, Phaholyothin Road,
Phayathai, Phayathai, Bangkok 10400
☎ 0 2272 8288
- Large Business Tax Administration Division, /Regional Revenue Office/
Area Revenue Office/Area Revenue Branch Office
- www.rd.go.th

Service Channels

- Large Business Tax Administration Division
(In case of business under the supervision of Large Business Tax Administration Division)
- Area Revenue Office or Area Revenue Branch Office
in which your business premise located
- Service Hours : Monday - Friday (Closed on public holidays)
08:30 - 16:30 Hrs. (with lunch break)



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THE REVENUE DEPARTMENT

RD Intelligence Center **1161**

