# **Specific Business Tax Registration for Business with a Premise Outside Bangkok**



## **Procedures and Operating Duration**

01

Submit the Request



02

Processing the Request



03

Consideration Process



04

Approval Process



#### **List of Documents**

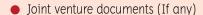


- Specific Business Tax Registration Form (P.T.01)
- Property lease agreement including name and address or consent letter for using the property
- Passport or Alien Identification Card
- Business license (In case of Alien)
- Certificate of establishment of ordinary partnership, fund,
  non juristic foundation, or non juristic private organizations
- Letter of authorization certified by the embassy or the consulate



27

working days



- Map of the place of business with photo(s)
- Power of Attorney (stamp duty affixed)
  presented together with authorized person's
  Identification Card and a copy of grantor's
  Identification Card

## Complaint/Suggestion Channels

- The Revenue Department
  90 Soi Phaholyothin 7, Phaholyothin Road,
  Phayathai, Phayathai, Bangkok 10400
- Large Business Tax Administration Division,/Regional Revenue Office/ Area Revenue Office/Area Revenue Branch Office
- www.rd.go.th

### **Service Channels**

- Large Business Tax Administration Division
  (In case of business under the supervision of Large Business Tax Administration Division)
- Area Revenue Branch Office in which your business premise located
- Service Hours: Monday Friday (Closed on public holidays)
  08:30 16:30 Hrs. (with lunch break)



