

# Online Specific Business Tax Registration



## Procedures and Operating Duration

01

Submit a Request



02

Processing the Request



03

Consideration Process



04

Approval Process



## List of Documents



- Specific Business Tax Registration Form (P.T.01)
- Property lease agreement including name and address or consent letter for using the property
- Passport or Alien Identification Card
- Business license (In case of Alien)
- Certificate of establishment of ordinary partnership, fund, non – juristic foundation, or non – juristic private organizations
- Letter of authorization certified by the embassy or the consulate
- Joint venture documents (If any)
- Map of the place of business with photo(s)
- Power of Attorney (stamp duty affixed) presented together with authorized person's Identification Card and a copy of grantor's Identification Card



27 working days

## Complaint/Suggestion Channels

- The Revenue Department  
90 Soi Phaholyothin 7, Phaholyothin Road, Phayathai, Phayathai, Bangkok 10400  
☎ 0 2272 8288
- Large Business Tax Administration Division/Regional Revenue Office/  
Area Revenue Office/Area Revenue Branch Office
- [www.rd.go.th](http://www.rd.go.th)

## Service Channels

- [www.rd.go.th](http://www.rd.go.th)  
(24 Hours Service)

