# Applying for Additional Premise(s) of a VAT Refund for Tourist Shop



#### **Procedures and Operating Duration**

Submit the Request



02

Consideration Process and Report



03

Approval Process





30

days



### **List of Documents**

- Application form as trader for selling goods to tourists/addition/
   British USA concellation (K.T.1)
- Application form for opening up addition VAT Refund for Tourist Shops (K.T.1.1) (If any)
- Power of Attorney (stamp duty affixed) presented together with authorized person's Identification
   Card and copy of grantor's
   Identification Card

## Complaint/Suggestion Channels

- VAT Refund for Tourists Office, The Revenue Department 90 Soi Phaholyothin 7, Phaholyothin Road, Phayathai, Phayathai, Bangkok 10400
  - 0 2272 9384 5, 0 2272 8195
  - **a** 0 2617 3559
- www.rd.go.th

#### **Service Channels**

- Large Business Tax Administration Division
  (In case under the supervision of Large Business Tax Administration Division)
- Area Revenue Branch Office in which your business premise is located
- Service Hours: Monday Friday (Closed on public holidays)
  08:30 16:30 Hrs. (with lunch break)
- www.rd.go.th (24 hours)





